

RAWALPINDI DEVELOPMENT AUTHORITY
(Director General Directorate)

No.RDA/DG/ 02
dated the 23rd January 2017'

**MINUTES OF THE 41ST AUTHORITY MEETING OF THE RAWALPINDI
DEVELOPMENT AUTHORITY HELD ON 18.01.2017**

The 41st meeting of Governing Body of RDA was held on 18.01.2017 in the office of Commissioner, Rawalpindi Division, Rawalpindi. The meeting started with recitation from the Holy Quran. Dr. Ayesha Ghaus Pasha, Minister of Finance, Government of the Punjab/Chairman RDA, welcomed all the participants, including new members of the Authority. She further expressed that the addition of new members will definitely boost up the activities of the Authority and as a Chairman, she will put her energies for the betterment and development of the city. Thereafter, she invited the Commissioner, Rawalpindi Division/DG RDA to start with the proceedings. On behalf of the Commissioner, Rawalpindi Division/DG, RDA Director A&F, RDA gave a brief introduction, functions of the Authority, salient features of on-going development projects and reasons of convening the present Authority meeting at the belated stage. The agenda items were presented, deliberated and disposed off as under by the Governing Body of RDA:-

2. Agenda Item No. 1 **REVIEW OF MINUTES OF THE 40TH AUTHORITY
MEETING OF RDA HELD ON 19TH AUGUST 2013**

The Minutes of the 40th Authority Meeting held on 19.08.2013 were presented before the Authority for confirmation.

Decision:

After detailed discussion, the Minutes of 40th Authority Meeting were confirmed.



3. Agenda Item No. 2 RDA (UD WING) ANNUAL BUDGET ESTIMATES FOR THE FINANCIAL YEARS 2014-15, 2015-16 AND 2016-17 INCLUDING REVISED BUDGET ESTIMATES FOR THE FINANCIAL YEARS 2013-14, 2014-15 AND 2015-16


RDA (UD Wing) Annual Budget Estimates for the Financial Year 2014-15 & Revised Budget for the financial year 2013-14, and Annual Budget Estimates for the Financial Year 2015-16 & Revised Budget for the financial year 2014-15 stands approved. However, the Chair directed that this should not be make practice and budget estimates should be got approved from the Governing Body at the start of the financial year. During discussion on Annual Budget Estimates for the Financial Year 2016-17, the chair desired that a Medium Term Strategic Plan should be evolved so that the own-source receipts may be enhanced. The chair also desired that own source receipts can be enhanced through better and effective enforcement. About the provision of Rs.140.778 million in head of "Pay & Allowances", the chair desired to make this figure rationalized keeping in view the existing strength, instead of sanctioned strength.

Decision:-

The Authority unanimously approved the RDA (UD Wing) Annual Budget Estimates for the Financial Year 2016-17, FY 2015-16, FY 2014-15 & Revised Budget for the financial year 2015-16, FY 2014-15 and FY 2013-14

4. Agenda Item No. 3 WASA ANNUAL BUDGET ESTIMATES FOR THE FINANCIAL YEARS 2014-15, 2015-16 AND 2016-17 INCLUDING REVISED BUDGET ESTIMATES FOR THE FINANCIAL YEARS 2013-14, 2014-15 AND 2015-16

WASA Annual Budget Estimates for the Financial Year 2014-15 & Revised Budget for the financial year 2013-14, and Annual Budget Estimates for the Financial Year 2015-16 & Revised Budget for the financial year 2014-15 stands approved. The chaired desired that a Medium Term Strategic Plan should be evolved, as well as through effective enforcement the revenue may be enhanced instead of increasing the tariff at this stage. However, the Authority desired that a Medium Term Strategic Plan to enhance the Own-Source



Receipts may be prepared under the guidance and collaboration of Commissioner/DG RDA. While discussing the strength of 225 personnel, transferred from PP-6, the Authority decided to rationalize the figure in the budget estimates 2016-17 according to present work-force till end of this fiscal year.

Decision:-

The Authority unanimously approved the WASA Annual Budget Estimates for the Financial Year 2016-17, FY 2015-16, FY 2014-15 & Revised Budget for the financial year 2015-16, FY 2014-15 and FY 2013-14

5. Agenda Item No. 4 REGULARIZATION OF SERVICES OF CONTRACT EMPLOYEES IN RAWALPINDI DEVELOPMENT AUTHORITY (RDA)

The case regarding "Regularization of Services of Contract Employees of RDA & WASA" was placed before the Authority.

Decision:-

After detail deliberation, the Authority approved in principal the regularization of Contract employees of RDA & WASA and the constitution of proposed committees to scrutinize the cases for regularization of services of contract employees was also approved.

6. Agenda Item No. 5 ENHANCEMENT IN GRANTS UNDER WELFARE FUND REGULATIONS

The proposals for enhancement in Marriage Grant, Funeral Grant, Educational Scholarship, Monthly Grant, Eid-ul-Fitr / Easter Grant and Special Grant were agreed by the Authority and Authority also agreed to increase departmental contribution from Rs.12,00,000/- to Rs.15,00,000/- per annum in Employees Welfare Fund.

Decision:-

Approved, as proposed.

7. Agenda Item No. 6 AMENDMENT IN WASA, RDA (APPOINTMENT & CONDITIONS OF SERVICE) REGULATIONS, 2012

The case regarding "Amendment in WASA, RDA (Appointment & Condition of Service) Regulation, 2012" placed before the Authority.



Existing	Proposed (Already approved of UD Wing)
By initial recruitment or by promotion from amongst the Admn Officers / PS/Superintendent, Social Organizer (BS-16) on the basis of seniority-cum-fitness with at least 5 years service in Grade-16	"75% by initial recruitment / deputation and 25% by promotion on the basis of seniority-cum-fitness amongst the Admn Officer who hold B.A/B.Sc. of equivalent degree with at least 5 years service in Grade-16

Decision:-

After detailed discussion, it was resolved that the matter may be forwarded for advice to Regulations Wing of S&GAD, Government of the Punjab.

8. Agenda Item No. 7 REVISION/ENHANCEMENT OF TRANSFER FEE SCHEDULE FOR TRANSFER OF RDA PROPERTIES IN DIFFERENT HOUSING SCHEMES OF RDA

The Authority has decided that the subject agenda may be make the part of the Medium Term Strategic Plan.

Decision:

The agenda is deferred.

9. Agenda Item No. 8 PROMOTION OF NAIB QASIDS AS JUNIOR CLERKS - AMENDMENT IN RDA SERVICE REGULATIONS

It was informed that Government of the Punjab has already reserved 20% quota for promotion to the post of Junior Clerk among the employees of all categories from BS-01 to BS-04 who are otherwise eligible.

Decision:-

After detailed discussion, the Authority decided to follow the Punjab Government instructions.

10. Agenda Item No. 9 PROMOTION OF NAIB QASIDS AS DRIVERS - AMENDMENT IN RDA SERVICE REGULATIONS

The case regarding "Promotion of Naib Qasid as Driver - Amendment in RDA Service Regulations" was placed before the Authority.

Decision:-

After detailed discussion, the Authority decided to follow the Punjab Government instructions.



11. OTHER ITEMS DISCUSSED IN THE MEETING

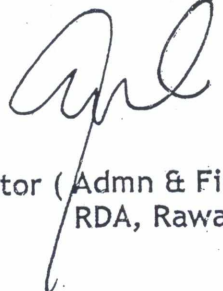
After detailed discussion of Agenda items, following points were also discussed / deliberated and decisions were made as under:-

<u>Points Discussed and Decision Made</u>	<u>Action to be Taken by</u>
<u>Own Source Revenue.</u> The Chair directed to enhance the own source receipts. The Medium Term Strategic Plan be prepared for achieving the targets	Director (MP&TE) RDA Director (LD&EM) RDA
<u>Enforcement Mechanism</u> The chair directed that own source receipts can be enhanced through better and effective enforcement mechanism in MP&TE Directorate.	Director (MP&TE) RDA
<u>RDA Housing Scheme & RDA COMPLEX</u> The chair directed that efforts may be taken for launching of RDA Housing Scheme and RDA Complex through engagement of Public Private Partnership (PPP). The viable option regarding execution of these projects through Joint Venture (JV), public Private Partnership (PPP) and BOT may also be encouraged.	Director (MP&TE) RDA Director (LD&EM) RDA
<u>Ongoing Development Schemes</u> The chair desired that the detail of ongoing schemes may be presented in next Authority meeting on following format:- Total Cost, Completion Date, Financial Position etc..	Chief Engineer RDA
<u>New Development Schemes</u> It was informed that the formulation of new schemes in P&D is under process; therefore, it was directed that Medium Term Strategic Plan for new development schemes may be prepared in time and presented in next Authority meeting.	Chief Engineer RDA
<u>Timely finalization of Budget</u> The chair desired that meetings of the Authority should be convened at a short span of time to ease the general public in future. The budgets may be got approved from the Authority on the start of the Financial year.	Director (Admn & Finance)
<u>Computerization of Record</u> The chair offered to provide the facility of computerization of record for MP&TE and LD&EM	Director (MP&TE) RDA

Directorate.	Director (LD&EM) RDA
<u>Medium Term Strategic Plan for WASA</u> The chair directed that Medium Term Strategic Plan in respect of WASA may be prepared under the guidance of Commissioner / DG RDA. This plan should cover the enforcement mechanism for enhancement of Own-Source Receipts and Development Projects for next five years.	MD WASA
<u>WASA Tarrif</u> The chair directed that a comprehensive tariff/manpower plan may be prepared and presented in the next Authority meeting.	MD WASA

The meeting was concluded with votes of thanks by the Chair.

The list of participants is attached at Annex-A.

 23/01/2017.
Director (Admn & Finance)
RDA, Rawalpindi

RAWALPINDI DEVELOPMENT AUTHORITY
Admn & Finance Directorate

AMENDMENT

Subject: **MINUTES OF THE 41ST AUTHORITY MEETING OF RAWALPINDI DEVELOPMENT AUTHORITY**

In continuation of this office letter No. 3(41st)/31/Admn/RDA dated 25.01.2017 on the subject cited above, an addition at the end of serial No. 11 'Other item discussed in the meeting', of the minutes is hereby made as under.

<u>Points discussed and Decision taken</u>	<u>Action to be taken by</u>
<u>Inspection of Roads, Water Supply and Sewerage Works</u> It was decided that Monitoring & Evaluation Wing, P&D Department will inspect the roads, water supply and sewerage works being rehabilitated under World Bank funded PCGIP Projects and inspection report will be discussed in the next RDA Board Meeting	MD, WASA Chief Engineer, RDA


Director (Admn & Finance)
RDA, Rawalpindi

No. 3(41st)/ 84

Admn/RDA

Dated: 21-02-2017

Distribution:

1. Minister for Finance, Punjab (Chairman)
2. The Chairman, Government of the Punjab, P&D Board, Lahore
3. The Secretary, Government of the Punjab, Finance Department, Lahore
4. The Secretary, Government of the Punjab, HUD&PHE Department, Lahore
5. The Secretary, Government of the Punjab, LG&CD Department, Lahore
6. Mayor, Rawalpindi
7. Ch. Sarfraz Afzal, MPA, PP-06, Rawalpindi
8. Raja Abdul Hanif, Advocate, MPA, PP-14, Rawalpindi
9. Mrs. Lubna Rehan, MPA, Rawalpindi


Director (Admn & Finance)
RDA, Rawalpindi


No. 3(41st)/

Admn/RDA

Dated: /2017

Copy to:

1. The Commissioner, Rawalpindi Division, Rawalpindi
2. Deputy Commissioner, Rawalpindi
3. Managing Director, WASA, RDA, Rawalpindi
4. Prof. Dr. Mumtaz Ahmad Kamal, Chairman, Department of Civil Engineering, University of Engineering & Technology, Taxila
5. Prof. Dr. Rizwan Hameed, Chairman, Department of City & Regional Planning, University of Engineering & Technology, Lahore
6. Chief Engineer, RDA
7. All the Directors of RDA
8. Deputy Director (Finance), RDA
9. PS to DG, RDA
10. Master file


Director (Admn & Finance)
RDA, Rawalpindi

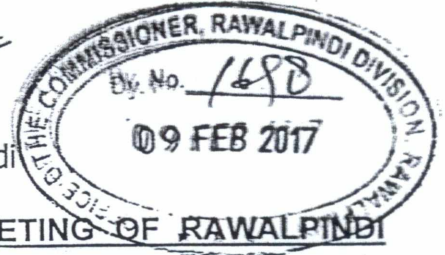


NO. MISC/ PR/UD/P&D/ 2017
GOVERNMENT OF THE PUNJAB
PLANNING & DEVELOPMENT DEPARTMENT

Dated the Lahore February 06, 2017

Please do the needful.

25642



The Director General,
Rawalpindi Development Authority, Rawalpindi

Subject:

MINUTES OF THE 41st AUTHORITY MEETING OF RAWALPINDI DEVELOPMENT AUTHORITY

9 FEB 2017

Commissioner Rawalpindi Division Rawalpindi
Asst. Commr. Coord.
Asst. Commr. Rev.
Asst. Commr. Cons.
Mr. (D&F)
A.C. (Gen.)
A.C. (Rev.)
DO (Sports)
HVCOR
PS
Core Taker
DLG

A meeting of the Governing Body of RDA was held on 18.01.2017 in the office of Commissioner, Rawalpindi. In above referred meeting, it was decided that Monitoring & Evaluation wing P&D department will inspect the roads, water supply and sewerage works being rehabilitated under World Bank funded PCGIP Project and inspection report will be discussed in the next RDA Board meeting. Minutes of 41st authority meeting circulated on 25.01.2017 does not reflect above decision.

It is requested to kindly amend minutes of the 41st Authority meeting in accordance with decision taken in meeting and corrected minutes of meeting may be forwarded to this office for official record.

[Signature]
CHIEF (UD) 6-2-17

Director (A&F)

C.C.

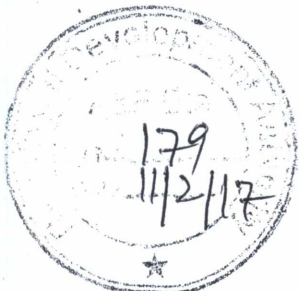
Division

- The Commissioner Rawalpindi Development Authority, Rawalpindi
- The PS to Member (SI), P&D Board, Lahore

RDA
DG Office

Dy No 455

Date 10-02-17



Asstt DDA
DDP
As directed in priority

[Signature] 9/2/2017
[Signature] 11/2/17



NO. MISC/ PR/UD/P&D/ 2017
GOVERNMENT OF THE PUNJAB
PLANNING & DEVELOPMENT DEPARTMENT

Dated the Lahore February 06, 2017

The Director General,
Rawalpindi Development Authority, Rawalpindi

Subject: MINUTES OF THE 41st AUTHORITY MEETING OF RAWALPINDI DEVELOPMENT AUTHORITY

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[Signature]
CHIEF (UD) 6.2.17



Division

- The Commissioner Rawalpindi Development Authority, Rawalpindi
- The PS to Member (SI), P&D Board, Lahore

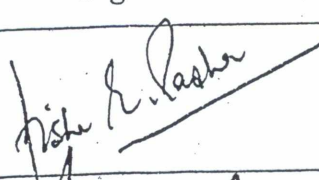
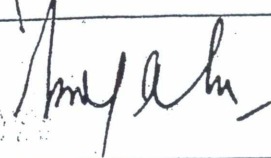
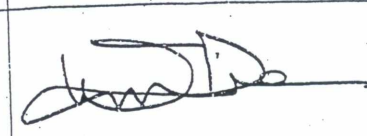

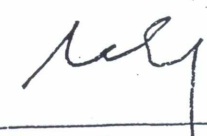

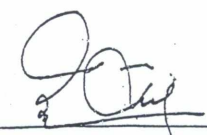
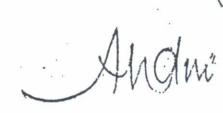



Director General RDA Rawalpindi	
MD WASA	
MD PH2	
Chief Engineer	
Dir (P&D)	✓
Dir (P&D/EE)	
Dir (UD/PS)	
Dir (B&L)	
Dir (ARCO)	
LA/LO	
AD(G)/PS	

RDA
DO Office
Dy No 447
Date 10-02-17

[Handwritten notes and signatures]
DDA
As directed
16/2/2017
16/2/17
16/2/17

RAWALPINDI DEVELOPMENT AUTHORITY
41TH AUTHORITY MEETING
HELD ON 18.01.2017

ATTENDANCE SHEET

S.#	Name & Designation	Phone #	Signature
1.	Dr. Ayesha Ghaus Pasha, Minister for Finance, Punjab / Chairman RDA		
2.	Azmat Mahmud, Commissioner, Rwp. Div. Rwp / Director General, RDA		
3.	Mian Waheeduddin Member P+D	0335 9003080	
4.	Talat Mahmood 	0304092 0070	
5.	Shaukat Mahmood & Wafa	0333-558275	
6.	Muhammad Jameel Talin	03345029207	
7.	M. Javed Ali	0333-5060009	
8.	Akhlag, Warrach	DLG 0333-8400600	
9.	Ziauddin Satti Dir. PHATA Rgn RWP Rep. Scty HUDA PHE	051-5954854	
10.	Tamir Bashir Mirza Deputy Director (F)	0333-5512002	

WASA/RDA

RAWALPINDI DEVELOPMENT AUTHORITY
41TH AUTHORITY MEETING
HELD ON 18.01.2017

ATTENDANCE SHEET

S.#	Name & Designation	Phone #	Signature
11.	JARDAH NASIM MAYOR R.M.C	0334 5555150	C.M. Hsiml
12.	RAJA M. HANIF ANA PP-14	0333-510 4095	26/1/17
13.	Ch. Sarfraz Ali Secretary	0300 - 5006514 YASIAST	
14.	Lubna Rehman	0315-5169708	Lubna Rehman
15.	PROF DR. RIZWAN HANEEF CHAIRMAN CPP DEPTT JET. CHANDER	0323431973	
16.	Syed Athar Bukhari Chief Engineer RDA	03004243172	
17.	M. SAIF ANWAR JPPR	0345-111104	
18.	Jamshaid Afzal Dir (M.P.C.C) RDA	0333 - 5178745	
19.			
20.			