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No. RDA/Admn/DG/05/2022
GOVERNMENT OF THE PUNJAB
RAWALPINDI DEVELOPMENT AUTHORITY
Murree Road, Liaquat Bagh, Rawalpindi
Dated: 07 January, 2022

Subject: **MINUTES OF THE MEETING OF DEPARTMENTAL PROMOTION COMMITTEE (BS-16 & 17) HELD ON 22nd DECEMBER, 2021 IN THE OFFICE OF DIRECTOR GENERAL, RDA**

A meeting of Departmental Promotion Committee to consider the promotion cases in BS-16 & 17 was held on the 22.12.2021 at 1130 hours under the Chairmanship of the Commissioner, Rawalpindi Division, Rawalpindi / Director General, RDA in DG office. Following attended the meeting:-

- | | | |
|------|---|--------------------|
| i. | Mr. Gulzar Hussain Shah
Commissioner, Rawalpindi / DG, RDA | Chairman |
| ii. | Mr. Amer Rashid
Director Engineering / Chief Engineer | Member |
| iii. | Mr. Asif Mahmood
Director (Admn & Finance), RDA | Member / Secretary |
| iv. | Mr. Imran Munir
XEN PHED, Rawalpindi /
Rep. of HUD&PHED | Member |

Following agenda items were considered and decisions taken by the Departmental Promotion Committee.

AGENDA NO. 1:-

Subject: **PROMOTION TO THE POST OF ASSISTANT DIRECTOR (GENERAL CADRE) / BS-17 ON REGULAR BASIS**

The promotion case of Mr. Dilshad Ali, Admn Officer / BS-16 was placed before the Departmental Promotion Committee for

consideration against the post of Assistant Director (General Cadre) /BS-17 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

RECOMMENDATION:-

After detailed deliberation and going through the record of the officer, the committee recommended the promotion of Mr. Dilshad Ali, Admn Officer / BS-16 against the post of Assistant Director (General Cadre) / BS-17 subject to provision of No FIR Certificate from Anti-Corruption Establishment, Rawalpindi that no FIR is registered against him by the date of DPC i.e. 22.12.2021.

AGENDA NO. 2:-

Subject: PROMOTION TO THE POST OF ADMN OFFICER / BS-16 ON REGULAR BASIS

The promotion case of following Assistants / BS-16 was placed before the Departmental Promotion Committee for consideration against the posts of Admn Officer /BS-16 on regular basis:-

- i) Mr. Arshad Atta
- ii) Mr. Afzal Khan
- iii) Mr. Habib-ur-Rahman
- iv) Mr. Aurangzeb khan
- v) Mr. Khawar Saleem

It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

RECOMMENDATION:-

After detailed deliberation and going through the record of the officials, the committee recommended the promotion of following Assistant / BS-16 against the posts of Admn Officer / BS-16 subject to provision of No FIR Certificate from Anti-Corruption Establishment, Rawalpindi that no FIR is registered against them by the date of DPC i.e. 22.12.2021:-

- i) Mr. Arshad Atta
- ii) Mr. Afzal Khan
- iii) Mr. Habib-ur-Rahman
- iv) Mr. Aurangzeb khan
- v) Mr. Khawar Saleem

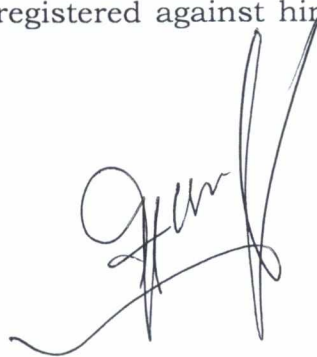
AGENDA NO. 3:-

Subject: PROMOTION TO THE POST OF SENIOR ACCOUNTANT / BS-16 ON REGULAR BASIS

The promotion case of Abdul Razzaq, Accountant / BS-15 was placed before the Departmental Promotion Committee for consideration against the post of Senior Accountant /BS-16 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

RECOMMENDATION:-

After detailed deliberation and going through the record of the official, the committee recommended the promotion of Abdul Razzaq, Accountant / BS-15 against the post of Senior Accountant / BS-16 subject to provision of No FIR Certificate from Anti-Corruption Establishment, Rawalpindi that no FIR is registered against him by the date of DPC i.e. 22.12.2021.



AGENDA NO. 4:-

Subject: PROMOTION TO THE POST OF SENIOR HEAD DRAFTSMAN / BS-16 ON REGULAR BASIS

The promotion case of Mr. Muhammad Afzal, Senior Draftsman / BS-15 was placed before the Departmental Promotion Committee for consideration against the post of Senior Head Draftsman /BS-16 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc. which reflects that the ACR's of the official for the period 2013 to 2020 are not available in the record.

RECOMMENDATION:-

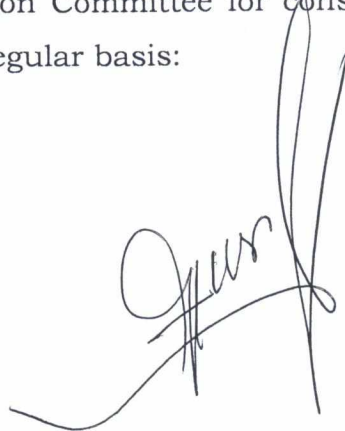
After detailed deliberation and going through the record of the official, the committee deferred the promotion case of Mr. Muhammad Afzal, Senior Draftsman / BS-15 under the prevailing promotion policy as the PERs dossier of the official is incomplete.

AGENDA NO. 5:-

Subject: PROMOTION TO THE POST OF ASSISTANT / BS-16 ON REGULAR BASIS

The promotion case of following Senior Clerks / BS-14 was placed before the Departmental Promotion Committee for consideration against the post of Assistant/BS-16 on regular basis:

- i) Muhammad Rehan
- ii) Zulfiqar Ali
- iii) Qaseem Anwar
- iv) Imran Aslam
- v) Azeem Ahmed



It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

RECOMMENDATION:-

After detailed deliberation and going through the record of the officials, the committee recommended the promotion following Senior Clerks against the post of Assistant / BS-16 subject to provision of No FIR Certificate from Anti-Corruption Establishment, Rawalpindi that no FIR is registered against them by the date of DPC i.e. 22.12.2021:-

- i) Muhammad Rehan
- ii) Zulfiqar Ali
- iii) Qaseem Anwar
- iv) Imran Aslam
- v) Azeem Ahmed

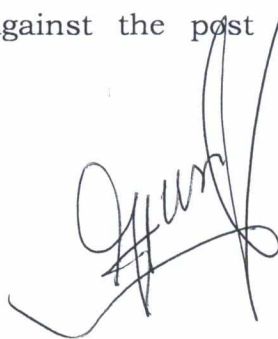
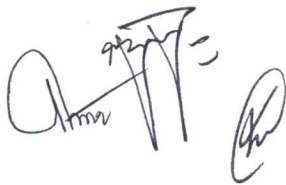
AGENDA NO. 6:-

Subject: PROMOTION TO THE POST OF SCHEME SUPERINTENDENT / BS-16 ON REGULAR BASIS

The promotion case of Raja Arsalan Shoukat, Building Inspector / BS-11 was placed before the Departmental Promotion Committee for consideration against the post of Scheme Superintendent /BS-16 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

RECOMMENDATION:-

After detailed deliberation and going through the record of the official, the committee recommended the promotion of Raja Arsalan Shoukat, Building Inspector / BS-11 against the post of Scheme



Superintendent / BS-16 subject to provision of No FIR Certificate from Anti-Corruption Establishment, Rawalpindi that no FIR is registered against him by the date of DPC i.e. 22.12.2021.


Imran Munir

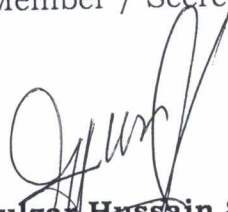
XEN PHED, Rawalpindi /
Rep. of HUD&PHED
(Member)



Asif Mahmood
Director (A&F), RDA
(Member / Secretary)

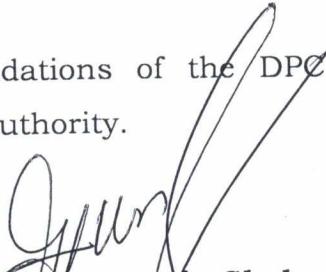


Amer Rashid
Director Engineering /
Chief Engineer
(Member)



Gulzar Hussain Shah
Commissioner, Rawalpindi /
Director General
(Chairman)

The recommendations of the DPC are approved in the capacity of the appointing authority.




Gulzar Hussain Shah
Commissioner, Rawalpindi /
Director General
Appointing Authority

RAWALPINDI DEVELOPMENT AUTHORITY
(ADMN & FINANCE DIRECTORATE)

ATTENDANCE SHEET

Subject: **DEPARTMENTAL PROMOTION COMMITTEE MEETING (BS-16 & 17)**
HELD ON 22.12.2021 AT 09:30 A.M

Sr. #	Name	Designation	Signature
1.	Gulzar Hussain Shah	Commissioner Rawalpindi / DG, RDA	
2.	Imran Munir	Rep. of HUD	
3.	 = Asif Mahmood	Dir(A&F) RDA	
4.	Amir Rashid	C.E/D.E RDA.	
5.			
6.			
7.			

22/12/21