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No. RDA/Admn/ **F-672/446** /2022  
**GOVERNMENT OF THE PUNJAB**  
**RAWALPINDI DEVELOPMENT AUTHORITY**  
Murree Road, Liaquat Bagh, Rawalpindi  
Dated: **09. April, 2022**

Subject: **MINUTES OF THE MEETING OF DEPARTMENTAL PROMOTION COMMITTEE (BS-16 & ABOVE) HELD ON 8<sup>TH</sup> APRIL, 2022 IN THE OFFICE OF DIRECTOR GENERAL, RDA**

A meeting of Departmental Promotion Committee to consider the promotion cases in BS-16 & above was held on 08.04.2022 at 1130 hours under the Chairmanship of Director General, RDA in DG office. Following attended the meeting:-

- |      |  |                    |
|------|--|--------------------|
| i.   | Mr. Tahir Zafar Abbasi<br>Director General, RDA                              | Chairman           |
| ii.  | Mr. Habib-ul-Haq<br>Chief Engineer, RDA                                      | Member             |
| iii. | Mr. Asif Mahmood<br>Director (Admn & Finance), RDA                           | Member / Secretary |
| iv.  | Syed Sajjad Hussain<br>Assistant Director (TP), PHATTA /<br>Rep. of HUD&PHED | Member             |

Following agenda items were considered and decisions taken by the Departmental Promotion Committee.

**AGENDA NO. 1:-**

Subject: **PROMOTION TO THE POST OF DIRECTOR ENGINEERING / BS-19 ON REGULAR BASIS**

The promotion case of Mr. Muhammad Anwar Baran, Deputy Director Engineering / BS-19 personal upgraded was placed before the Departmental Promotion Committee for consideration against the post of Director Engineering / BS-19 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guidelines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

**RECOMMENDATION:-**

After detailed deliberation, the committee evaluated 15 marks in favour of the officer, thus, the ACRs threshold of the officer comes to 64.13, hence, recommended the promotion of Mr. Muhammad Anwar Baran against the post of Director Engineering / BS-19 on regular basis.



**AGENDA NO. 2:-**

**Subject: PROMOTION TO THE POST OF DEPUTY DIRECTOR ESTATE MANAGEMENT / BS-18 ON REGULAR BASIS**

The promotion case of Mr. Iftikhar Ali, Deputy Director Estate Management/(BS-18 acting charge) was placed before the Departmental Promotion Committee for consideration against the post of Deputy Director Estate Management /BS-18 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the officer, the committee recommended the promotion of Mr. Iftikhar Ali against the post of Deputy Director Estate Management /BS-18 on regular basis.

**AGENDA NO. 3:-**

**Subject: PROMOTION TO THE POST OF DEPUTY DIRECTOR (FINANCE)/ BS-18 ON REGULAR BASIS**

The promotion case of Mr. Muhammad Junaid Taj, Deputy Director (Finance)/(BS-18 acting charge) was placed before the Departmental Promotion Committee for consideration against the post of Deputy Director (Finance) /BS-18 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the officer, the committee recommended the promotion of Mr. Muhammad Junaid Taj, Deputy Director (Finance)/ BS-18 acting charge basis against the post of Deputy Director (Finance) /BS-18 on regular basis.

**AGENDA NO. 4:-**

**Subject: PROMOTION TO THE POST OF DEPUTY DIRECTOR (PLANNING) / BS-18 ON REGULAR BASIS**

The promotion case of Mr. Muhammad Samee Ullah, Assistant Director (Planning) /BS-17 was placed before the Departmental Promotion Committee for consideration against the post of Deputy Director (Planning) /BS-18 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned



posts, bifurcation of posts, method of recruitment / promotion etc. It was further briefed that at present FIRs in four different cases have been registered against him in Anti-Corruption Establishment. Besides, a show cause notice under PEEDA Act, 2006 has also been served to him. Furthermore, he has not submitted his PERs since regularization of his services.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the officer, the committee deferred the promotion case of Mr. Muhammad Samee Ullah, Assistant Director (Planning) /BS-17 due to registration of FIRs in four cases, pending show cause notice and incomplete dossier.

**AGENDA NO. 5:-**

**Subject: PROMOTION TO THE POST OF DEPUTY DIRECTOR (IT) / BS-18 ON REGULAR BASIS**

The promotion case of Mr. Dawood Khalid, Assistant Director (Software)/(BS-17) holding current charge of the post of Deputy Director (IT)/BS-18 was placed before the Departmental Promotion Committee for consideration against the post of Deputy Director (IT) /BS-18 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the officer, the committee recommended the promotion of Mr. Dawood Khalid, Deputy Director (IT) / BS-18 current charge basis against the post of Deputy Director (IT) /BS-18 on regular basis.

**AGENDA NO. 6:-**

**Subject: PROMOTION TO THE POST OF DEPUTY DIRECTOR (PR) / BS-18 ON REGULAR BASIS**

The promotion case of Hafiz Muhammad Irfan, Assistant Director (PR)/(BS-17) holding current charge of the post of Deputy Director (PR) / BS-18 was placed before the Departmental Promotion Committee for consideration against the post of Deputy Director (PR) /BS-18 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the officer, the committee recommended the promotion of Hafiz Muhammad



Irfan, Deputy Director (PR) / BS-18 current charge basis against the post of Deputy Director (PR) /BS-18 on regular basis.

**AGENDA NO. 7:-**

**Subject: PROMOTION TO THE POST OF ASSISTANT DIRECTOR (ENGINEERING) / BS-17 ON ACTING CHARGE BASIS**

The promotion case of Mr. Nadeem Jamal, Sub-Engineer / BS-16 was placed before the Departmental Promotion Committee for consideration against the post of Assistant Director (Engineering) /BS-17 on acting charge basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the officer, the committee recommended the promotion of Mr. Nadeem Jamal against the post of Assistant Director (Engineering) /BS-17 on acting charge basis.

**AGENDA NO. 8:-**

**Subject: PROMOTION TO THE POST OF ADMN OFFICER / BS-16 ON REGULAR BASIS**

The promotion case of Mr. Muhammad Naveed, Assistant / BS-16 holding current charge of the post of Admn Officer / BS-16 was placed before the Departmental Promotion Committee for consideration against the post of Admn Officer /BS-16 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the official, the committee recommended the promotion of Mr. Muhammad Naveed, Admn Officer / BS-16 current charge basis against the post of Admn Officer /BS-16 on regular basis.

**AGENDA NO. 9:-**

**Subject: PROMOTION TO THE POST OF PA / STENOGRAPHER / BS-16 ON REGULAR BASIS**

The promotion case of Mr. Asim Nawaz, Stenographer / BS-15 was placed before the Departmental Promotion Committee for consideration against the post of PA / Stenographer /BS-16 on regular basis. It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts,



method of recruitment / promotion etc. It was further briefed that an inquiry under PEEDA Act, 2006 is under process, besides, a show cause notice has also been served to the official.

**RECOMMENDATION:-**

After detailed deliberation and going through the record of the official, the committee deferred the promotion case of Mr. Asim Nawaz, Stenographer / BS-15 due to pendency of inquiry and show cause notice.

**AGENDA NO. 10:-**

**Subject: PROMOTION TO THE POST OF ASSISTANT / BS-16 ON REGULAR BASIS**

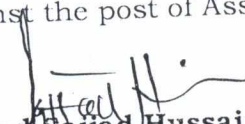
The promotion case of following Senior Clerks / BS-14 was placed before the Departmental Promotion Committee for consideration against the post of Assistant/BS-16 on regular basis:-

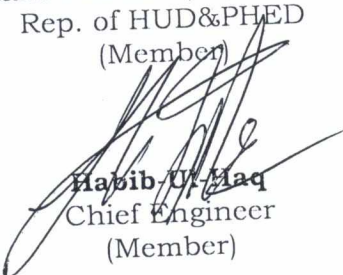
- i) M. Aqeel Khokhar
- ii) Qaseem-uz-zia
- iii) Anwaar Banaras
- iv) Rashid Malik


It was briefed by the Director (Admn & Finance), RDA that the agenda has been prepared in light of guide-lines given in para 19 of the Promotion Policy, 2010 highlighting total number of sanctioned posts, bifurcation of posts, method of recruitment / promotion etc.

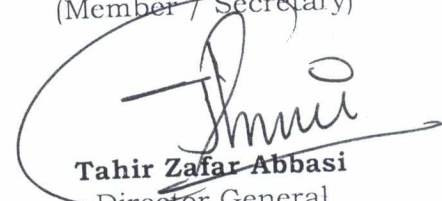
**RECOMMENDATION:-**

After detailed deliberation and going through the record of the officials, the committee recommended the promotion of <sup>above</sup> following Senior Clerks against the post of Assistant / BS-16 on regular basis.

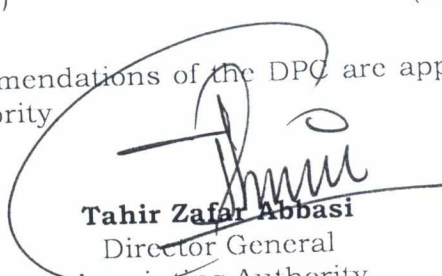
  
**Syed Sajjad Hussain**  
Assistant Director (TP), PHATTA /  
Rep. of HUD&PHED  
(Member)

  
**Habib-Ul-Haq**  
Chief Engineer  
(Member)

  
**Asif Mahmood**  
Director (A&F), RDA  
(Member / Secretary)

  
**Tahir Zafar Abbasi**  
Director General  
(Chairman)

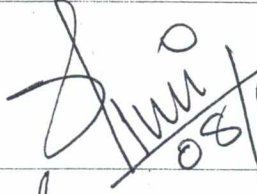
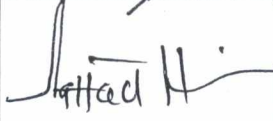


The recommendations of the DPC are approved in the capacity of the appointing authority

  
**Tahir Zafar Abbasi**  
Director General  
Appointing Authority

**RAWALPINDI DEVELOPMENT AUTHORITY**  
**(ADMN & FINANCE DIRECTORATE)**

**ATTENDANCE SHEET**

Subject: DEPARTMENTAL PROMOTION COMMITTEE MEETING (BS-16 & ABOVE) HELD ON 08.04.2022 AT 11:30 A.M

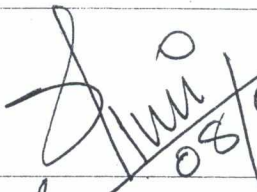
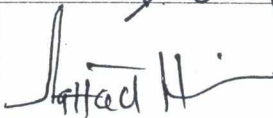


Sr. #	Name	Designation	Signature
1.	Tahir Zafar Abbasi	Director General, RDA	 08/03/22
2.	Syed SAJJAD Hussain	AD(TP) Rep of H.U.D	
3.	Mahib ul Haq Ranchawala	Chief Engineer RDA	
4.	HSIF MAHMOOD	Dir Agt	
5.			
6.			
7.			



RAWALPINDI DEVELOPMENT AUTHORITY  
(ADMN & FINANCE DIRECTORATE)

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2.	Syed SAJJAD Hussain	AD(TP) Rep of H.U.D	
3.	Mahib ul Haq Ranchhawa	Chief Engineer RDA	
4.	HSIF MAHMOOD	Dir Asst	
5.			
6.			
7.			