

## REQUEST FOR PROPOSAL (RFP)

### PRE-QUALIFICATION / SHORT LISTING OF TOWN PLANNING FIRM FOR THE SHORT TERM CONSULTANCY FOR THE PREPARATION OF CLASSIFICATION, RE-CLASSIFICATION & RE-DEVELOPMENT PLAN OF MOHANPURA SCHEME, RAWALPINDI

The Government of the Punjab / Rawalpindi Development Authority (RDA) intends to hire the services of a qualified Town Planning Consulting Firm registered with Pakistan Council of Architects and Town Planners (PCATP) for the preparation of Classification, Re-classification & Re-development plan of Mohanpura Scheme, Rawalpindi

REQUEST FOR PROPOSAL (RFP) are invited under rule 46(a) of Punjab Procurement Rules-2014 (PPRA) from reputed, dynamic, experienced and resourceful Town Planning Consulting Firms:

The interested firms are to submit REQUEST FOR PROPOSAL (RFP) along with the following information / particulars, duly supported with necessarily documents:

1. Name of firm / address of the registered office with telephone / fax number and e-mail address including organization chart showing management structure.
2. Certified true copy (in case of company only), Memorandum/article of Association (as applicable), partnership deed (as applicable).
3. Certificate of Registration with the Pakistan Council of Architects and Town Planners (PCATP) along with the valid renewal letter upto 2022 in relevant project profile category.
4. Certified true copy (in case of company only) of certificate of registration with Securities and Exchange Commission of Pakistan or registrar of firms.
5. Relevant project wise experience with time duration for each Project.
6. List of similar works completed by the Firm during the last 05-years, indicating total cost of such works and cost of Consultancy Services received against those works along with date of start and completion of expected date of completion.
7. An undertaking by the consultants / firms / JVs to the effect that "Neither the firms / consultants / JVs nor its Directors / Stakeholders, as a whole or as a part of the firm have even been Black-listed / defaulted by any Government Agency / Department / Organization and also that the information supplied by the consultants / firm / JVs is correct".
8. Certificate / Affidavit that the consultants / firms / JVs is not in litigation with any client.
9. Superfluous / irrelevant information shall lead to disqualification.
10. Copy of registration with FBR and PRA. In case of firm/lead partner is unregistered with Punjab Revenue Authority then as per rules of Punjab sales tax Special Procedure (withholding rules) 2015, the withholding agent shall deduct tax on gross value as per applicable rates of tax for all unregistered persons.
11. List of permanent professional staff along with CVs of relevant core staff showing relevant project wise experience with exact time duration for each project.
12. Rawalpindi Development Authority (RDA) Rawalpindi reserves the right to disqualify application on the ground that he had provided false, fabricated or materially incorrect information at any stage.

The RFP Document may be purchased by the interested bidders on the submission of a written application to the address below upon payment of non-refundable fee of PKR 2,000/- in favor of Director (LU&BC), RDA. Bidding documents containing specifications can be downloaded from [www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk) and <https://rda.gop.pk> and shall attach fee with the submission. The RFP must reach to the office of Director (LU&BC) upto 24-6-2023

Jamshaid Aftab  
Director (LU&BC)

RDA Office, Near Liaquat Bagh, Murree Road, Rawalpindi  
Telephone No. 051-5762337 & Fax No. 051-5770389